



**Title:** Port Captain **Incumbent:** -  
**Reports to:** **Responsible for:** All vessel crew  
**Liaises with:** MD, General Manager, HSE Manager

**RESPONSIBILITIES OF POSITION**

The position has the following direct responsibilities:

- 1) Maintain complete set of valid class & Flag state certificates for vessels
- 2) Report details of all jobs and activities relative to vessel surveys to the Marine Superintendent
- 3) Coordinate with the regulatory authorities for surveys & inspections to be conducted within the defined time frame
- 4) Ensure that ADS vessels are equipped with necessary lifesaving appliances & firefighting equipment and ensure that all are in good operating condition
- 5) Ensure all vessel personnel comply with regulatory training requirements as per Standards of Training, Certification & Watch keeping (STCW) 95 & client requirements
- 6) Ensure that the required manpower is available on vessels at all times to execute scope of work in a safe & efficient manner
- 7) Direct crew members and ensure safety measures are adhered to as per Company's HSE policy/procedures
- 8) Attend client and MWS (Marine Warranty Survey) inspections as required
- 9) Ensure the daily smooth operations of ADS vessels during the execution of the offshore projects on a daily basis
- 10) Ensure that ADS vessels are stocked with the required navigation charts, navigational publications, stationeries, manuals, client instructions and field charts
- 11) Carry out inspections on the vessels to ensure compliance with all standards
- 12) Compliance in accordance with Company codes, IMO (International Maritime Organization) and HSE standards

**Skills/Qualifications:**

- Unlimited Master certificate class I (Master STCW -95 Unlimited)
- Regulation II/2 White list
- Must have held at some time an appropriate additional qualification for a similar type of vessel
- Must be familiar with IMO (International Maritime Organization) regulations
- Must be familiar with ISM (International Safety Management) & ISPS (International Ship and Port Security) codes
- Experience in offshore marine operation safety practices
- Knowledge of marine standing instructions (ADMA, ZADCO, OP, MOQ, ARAMCO and ONGC)
- Good computer skills

**Experience:**

- Minimum of 4 years in the rank of Master on the types of vessel operated by ADS of which 2 years' work experience as Port Captain and 3 years' work experience as Chief Mate or Deck Officer Class-II onboard offshore vessels.



## Job Description

Aqua Diving Services Ltd  
PO Box 282678, Dubai, UAE  
Office Contact: +971 4 323 3100  
Email: [careers@aquadivingme.com](mailto:careers@aquadivingme.com)

**Education:**

Diploma in Marine studies.

**Language:**

Proficient in oral and written English.

Arabic would be desirable but not essential.

**Apply for this position:**

Ensure that you mark your application to the attention of 'The General Manager' and clearly state the title of the position being applied for.

Please email your CV and cover letter to us at [careers@aquadivingme.com](mailto:careers@aquadivingme.com)

If you have any questions about the position, please call us on +971-4-3233100.